

**Form of Certificate for serving Defense Personnel**

I hereby certify that, according to the information available with me (No.)  
\_\_\_\_\_  
\_\_\_\_\_  
(Rank) \_\_\_\_\_ (Name)  
\_\_\_\_\_  
is due to complete the specified term of his engagement with  
the Armed Forces on the (Date) \_\_\_\_\_.

(Signature of Commanding Officer)

Office Seal:

Place:

Date:

**UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN**

I ..... , bearing Roll No. ...., appearing for the Document Verification of the ..... Examination, 20....., do hereby undertake that:

- (a) I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts Rules, 1979, as amended from time to time.
- (b) I have not joined the Government job on civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) in Group 'C' and 'D' posts on regular basis after availing of the benefits of reservation given to ex-serviceman for re-employment; or
- (c) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as ..... on ..... in the office of ..... I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date wise detail of the application for the above mentioned examination for which I had applied for before joining the present civil employment; or
- (d) I have already availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as ..... on ..... in the office of ..... Therefore, I am not eligible for the benefit of reservation provided to ex-servicemen;

I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/ terminated.

Signature: .....

Name: .....

Roll Number: .....

Date: .....

Date of appointment in Armed Forces: .....

Date of Discharge: .....

Last Unit/ Corps: .....

Mobile Number: .....

Email ID: .....

**FORMAT FOR SC/ST CERTIFICATE**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education.

**(The Form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)**

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ in  
District/Division \_\_\_\_\_ of village/town/\* \_\_\_\_\_ of the State/Union Territory\*  
belongs to the Caste/Tribes \_\_\_\_\_ which is recognized as a  
Scheduled Castes/Scheduled Tribes\* under:-

The Constitution (Scheduled Castes) order, 1950\* The Constitution (Scheduled Tribes) order, 1950\*

The Constitution (Scheduled Castes) Union Territories order, 1951\* The Constitution (Scheduled Tribes) Union Territories Order, 1951\*

(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Re-organisation Act, 1960 the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act 1970 and the North-Eastern Area(Re-organisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order, (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956@

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959@ as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976@

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962@ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@

The Constitution (Puducherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @

The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@27

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 991@

The Constitution (ST) orders (Amendment) Ordinance 1996.

The Scheduled Caste and Scheduled Tribes Orders(Amendment)Act,2002

The Constitution (Scheduled Caste) Orders (Amendment) Act,2002

The Constitution (Scheduled Caste and Scheduled Tribes) Orders (Amendment) Act,2002

The Constitution (Scheduled Caste) Order (Amendment) Act,2007

% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

2. This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/mother of Shri/Srimati/Kumari\* \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/ Scheduled Tribe in the \_\_\_\_\_ State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/Shrimati/Kumari and /or\* his/her\* family ordinarily reside(s) in village/town\* \_\_\_\_\_ of District/Division\* \_\_\_\_\_ of the State/Union Territory\* of \_\_\_\_\_.

Signature \_\_\_\_\_

\*\* Designation \_\_\_\_\_

(with seal of office)

\* Please delete the words which are not applicable

@ Please quote specific Presidential Order

% Delete the paragraph which is not applicable.

#### NOTE

: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

\*\*

List of authorities empowered to issue Caste/Tribe Certificates:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Dy.Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Driver Magistrate.

(ii)Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii)Revenue Officers not below the rank of Tehsildar.

(iv)Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**(Form of Certificate to be produced by Other Backward Classes)**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_\_\_ dated \_\_\_\_\_.\*. Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Scheduled to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993\*\*.

District Magistrate

Deputy Commissioner etc.

Dated:

Seal:

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\* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**Government of.....**

**(Name & Address of the authority issuing the certificate)  
INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY  
ECONOMICALLY WEAKER SECTIONS**

**Certificate No.** \_\_\_\_\_

**Date:** \_\_\_\_\_

**VALID FOR THE YEAR** \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post. Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her family\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/ Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_

\_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent Passport  
size attested  
photograph of the  
applicant

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**SPORTSPERSONS OF GAMES/SPORTS ELIGIBLE FOR AGE RELAXATION**

1. Archery
2. Athletics
3. Badminton
4. Basketball
5. Boxing
6. Cricket
7. Cycling
8. Equestrian
9. Football
10. Gymnastics
11. Hockey
12. Judo
13. Kabaddi/Circle Kabaddi/Beach Kabaddi
14. Karate
15. Kho-Kho
16. Swimming
17. Shooting
18. Table Tennis
19. Tennis
20. Triathlon
21. Volleyball
22. Wrestling
23. Weightlifting

\*\*\*\*\*

*Passport size  
photograph  
duly signed by  
issuing  
authority.*

(For representing a State in India in a National Competition  
in one of the recognized Games/Sports)

STATE ASSOCIATION OF \_\_\_\_\_ IN THE  
GAME OF \_\_\_\_\_

(AFFILIATED WITH STATE OLYMPIC ASSOCIATION)

Certificate to meritorious sportsman for employment to  
Groups 'C' and 'D' Services under the Central Government

Certified that Shri/Smt./Kumari \_\_\_\_\_ son/wife/daughter of  
Shri \_\_\_\_\_, Date of birth \_\_\_\_\_ resident of \_\_\_\_\_  
(complete address) represented the State of \_\_\_\_\_ in the game/championship of \_\_\_\_\_  
in \_\_\_\_\_ in the National  
Competition/Tournament held at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

The position obtained by the individual/team in the above said Competition/Tournament  
was \_\_\_\_\_.

The Certificate has been issued on the basis of record available in the Office of State  
Association of \_\_\_\_\_.

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Name of State Association/  
Federation \_\_\_\_\_

Address \_\_\_\_\_

Seal \_\_\_\_\_

**Note:** This certificate will be valid only when signed personally by the Secretary of the State  
Association.

*Passport size  
photograph  
duly signed by  
issuing  
authority.*

(For representing India in an International Competition  
in one of the recognized Games/Sports)

NATIONAL FEDERATION/NATIONAL ASSOCIATION  
OF \_\_\_\_\_

(AFFILIATED WITH INDIAN OLYMPIC ASSOCIATION)

Certificate to meritorious sportsman for employment to  
Group 'C' and 'D' Services under the Central Government

Certified that Shri/Smt./Kumari \_\_\_\_\_ son/wife/daughter of  
Shri \_\_\_\_\_ Date of birth \_\_\_\_\_ resident of \_\_\_\_\_ (complete  
address) represented the Country in the game/championship of \_\_\_\_\_ in  
Competition/Tournament held at \_\_\_\_\_  
from \_\_\_\_\_ to \_\_\_\_\_.

The position obtained by the individual/team in the above said Competition/Tournament  
was \_\_\_\_\_.

The Certificate has been issued on the basis of record available in the Office of National  
Federation/National Association of \_\_\_\_\_.

Place \_\_\_\_\_  
Date \_\_\_\_\_  
Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Name of State Association/Federation \_\_\_\_\_  
Address \_\_\_\_\_  
Seal \_\_\_\_\_

**Note:** This certificate will be valid only when signed personally by the Secretary, National  
Federation/National Association.

**FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES WHO  
INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT.**

Certified that Shri/ Smt./Kumari \_\_\_\_\_ S/o, D/o, W/o Shri \_\_\_\_\_ is permanent resident of village \_\_\_\_\_, Tehsil/Taluka \_\_\_\_\_ District \_\_\_\_\_ of \_\_\_\_\_ State.

2. It is further certified that:

- \* He/ She is residents of Hill areas i.e. Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to states of Sikkim, Nagaland, Arunanchal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir valley/ region of Kashmir, Jammu and Ladakh.
- \* He/ she belong to Scheduled Tribe.

Signature

District Magistrate / Sub-Division Magistrate / Tehsildar

Date:

Place:

\* Delete whichever is not applicable

**CERTIFICATE SHOWING THE CANDIDATE AS WARD OF SERVING/RETIRED/**  
**DECEASED POLICE PERSONNEL OR MULTI-TASKING STAFF OF DELHI POLICE.**

It is certified that Shri/ Smt. \_\_\_\_\_ (name of the Police Personnel/ MTS) Rank \_\_\_\_\_ Range/Constabulary No./PIS No. \_\_\_\_\_ is serving/retired/deceased since/on \_\_\_\_\_ in/from \_\_\_\_\_ Distts./Units. His/ Her son/ \_\_\_\_\_ (name) want to appear in the test for recruitment of Constable (Driver)-Male in Delhi Police Examination, 2022 provisionally.

Signature of DCP/ADDL.DCP/ACP/HQ \_\_\_\_\_  
of concerned District/Units.  
(Name & Designation of the Officer with seal)

Dated \_\_\_\_\_.

**CERTIFICATE SHOWING THE CANDIDATE AS DEPARTMENTAL CANDIDATE**

It is certified that Shri/Smt. \_\_\_\_\_ (Name of Police Personnel), Range/Constabulary/Belt No. \_\_\_\_\_ and PIS No. \_\_\_\_\_ was enlisted in Delhi Police on \_\_\_\_\_ and has completed three years of continuous service in the present rank/department. He/ she is presently posted in \_\_\_\_\_ District/Units of Delhi Police and wish to appear in the test for recruitment of Constable (Driver)-Male in Delhi Police provisionally. It is also clarified that he/she has completed the period of probation satisfactorily on \_\_\_\_\_ and during his/her service, he/she has been awarded \_\_\_\_\_ No. of Major and \_\_\_\_\_ No. of Minor punishments. At present no DE/PE/Criminal case is pending against him/her as per record (if yes mention the present status thereon).

Signature of DCP/Addl. DCP/ACP/HQ  
of concerned District/Units.

(Name & Designation of the Officer with seal)

Dated \_\_\_\_\_

Note:- A 'departmental candidate' means a person who have rendered a minimum of three years regular and continuous service in Delhi Police on the closing date of receipt of on-line applications (i.e. 29.07.2022) and who otherwise fulfils all educational and other physical qualifications.

**ANNEXURE-XV****Essential Educational Qualification Code**

<b>Educational Qualification</b>	<b>Code</b>
Matriculation/ 10 <sup>th</sup> Class Pass	01
Intermediate/ Higher Secondary/ 10+2	02
Certificate	03
Diploma	04
BA	05
BA (Hons.)	06
B. Com.	07
B.Com. (Hons.)	08
B.Sc.	09
B.Sc. (Hons.)	10
B. Ed.	11
LLB	12
BE	13
B. Tech	14
AMIE (Part A & Part B)	15
B.Sc. (Engg.)	16
BCA	17
BBA	18
Graduation issued by Defence (Indian Army, Air Force, Navy)	19
B. Lib.	20
B. Pharm.	21
ICWA	22
CA	23
PG Diploma	24
MA	25
M.Com.	26
M. Sc.	27
M.Ed.	28
LLM	29
ME	30
M. Tech.	31
M. Sc. (Engg.)	32
MCA	33
MBA	34
Others	35

**ANNEXURE-XVI**

**THE VALID DRIVING LICENSE INFORMATION TO BE PROVIDED BY  
CANDIDATE ALONG WITH COPY(IES) OF DRIVING LICENSE(S)**

1. NAME OF TRANSPORT AUTHORITY ISSUED THE DRIVING LICENSE INITIALLY: -

\_\_\_\_\_

2. INITIAL DRIVING LICENSE NUMBER AND TYPE OF VEHICLE AUTHORISED TO  
BE DRIVEN: -

\_\_\_\_\_

\_\_\_\_\_

3. DATE OF ENDORSEMENT/AUTHORISATION FOR HEAVY TRANSPORT  
VEHICLE/HEAVY MOTOR VEHICLE

\_\_\_\_\_

\_\_\_\_\_

4. NAME OF PRESENT DRIVING LICENSING AUTHORITY

\_\_\_\_\_

\_\_\_\_\_

5. VALIDITY FROM \_\_\_\_\_ TO \_\_\_\_\_

SIGNATURE OF CANDIDATE

NAME: \_\_\_\_\_  
ROLL No. \_\_\_\_\_

MEMBER

MEMBER

CHAIRMAN