



## Appendix-V

### Pre-Examination Training for SC/ST/OBC/PwBD Candidates appearing for Officers in Grade 'B' (DR)- General- PY 2025

The Bank will arrange free of cost pre-examination training for Phase - I and Phase - II (Only for those who have successfully cleared Phase-I) examinations for SC/ST/OBC/PwBD candidates in **online mode**. Candidates who desire to avail of the training may apply (by email only) separately to the Regional Director/General Manager, Reserve Bank of India at any one of the convenient Centres marked (\*\*) below, in the format furnished below on or before **September 30, 2025**. **Candidates should not send their application for training to the Reserve Bank of India Services Board's Office (Board) as the Board will not entertain such applications.**

#### **FORM OF APPLICATION FOR TRAINING**

The Regional Director/General Manager

Place:

Reserve Bank of India

Date:

Human Resource Management Department

\*\*-----

Dear Sir/Madam,

#### **Pre-examination training – Officers in Grade 'B' (DR) - General – PY 2025**

I have applied to the Reserve Bank of India Services Board (RBISB) for the post of Officer in Grade 'B' (DR) - General – PY 2025. Please register my name for training in English/Hindi# medium. I enclose an attested copy of the Caste/PwBD Certificate and a copy of online registered application receipt of fees/intimation charges paid online. I note that I will have to make my own arrangements for stay and meet all my expenses. I also note that undergoing the training will not confer on me any right to be called for the Examination or for recruitment in the Bank's service.

Yours faithfully

(Signature)

Name and Address:.....

Provisional application Registration No. .....

Encl.: Attested copy of the Caste/PwBD Certificate and online registered application and copy of receipt of fees/intimation charges paid online.

#Delete inapplicable.

(Note: Training in Hindi will be held only if sufficient numbers of candidates are registered)

#### **\*\*Postal Addresses and E-mail IDs of the Centres**

**One Centre to be chosen from the list given below :**



1. **Ahmedabad:** Ashram Road, Ahmedabad-380014 ([rdahmedabad@rbi.org.in](mailto:rdahmedabad@rbi.org.in)); 2. **Andhra Pradesh:** Stalin Central, D. No:27-37-158, MG Road, Governorpet, Vijayawada, Andhra Pradesh – 520002 ([rdapro@rbi.org.in](mailto:rdapro@rbi.org.in)) 3. **Bengaluru:** 10/3/08, Nrupatunga Road, Bengaluru-560001([rdbengaluru@rbi.org.in](mailto:rdbengaluru@rbi.org.in)); 4. **Bhopal:** Hoshangabad Road, Bhopal- 462011 ([rdbhopal@rbi.org.in](mailto:rdbhopal@rbi.org.in)); 5. **Bhubaneswar:** Pt. Jawaharlal Nehru Marg, Bhubaneswar-751001 ([rdhubaneswar@rbi.org.in](mailto:rdhubaneswar@rbi.org.in)); 6. **Chandigarh:** Central Vista, Opp. Telephone Bhawan, Sector 17, Chandigarh -160017([rdchandigarh@rbi.org.in](mailto:rdchandigarh@rbi.org.in)); 7. **Chennai:** 16, Fort Glasius, Rajaji Salai, Chennai-600001 ([rdchennai@rbi.org.in](mailto:rdchennai@rbi.org.in)); 8. **Guwahati:** Station Road, Panbazar, Guwahati-781001([rdguwahati@rbi.org.in](mailto:rdguwahati@rbi.org.in)); 9. **Hyderabad:** 6-1-56,Secretariat Road, Saifabad, Hyderabad -500004([rdhyderabad@rbi.org.in](mailto:rdhyderabad@rbi.org.in)); 10. **Jaipur:** Rambagh Circle, Tonk Road, Jaipur-302004([rdjaipur@rbi.org.in](mailto:rdjaipur@rbi.org.in)); 11. **Jammu:** Rail Head Complex, Jammu-180012([rdjammu@rbi.org.in](mailto:rdjammu@rbi.org.in)); 12. **Kanpur:** M.G. Road, Kanpur-208001([rdkanpur@rbi.org.in](mailto:rdkanpur@rbi.org.in)); 13. **Kochi:** Ernakulam North, Kochi-682018([gminckochi@rbi.org.in](mailto:gminckochi@rbi.org.in)); 14. **Kolkata:** 15, Netaji Subhash Road, Kolkata-700001 ([rdkolkata@rbi.org.in](mailto:rdkolkata@rbi.org.in)); 15. **Lucknow:** 8-9, Vipin Khand, Gomti Nagar, Lucknow-226010([rdlucknow@rbi.org.in](mailto:rdlucknow@rbi.org.in)); 16. **Navi Mumbai:** Plot No.3, Sector 10, H.H. Nirmaladevi Marg, CBD Belapur, Navi Mumbai-400614 ([cqmbelapur@rbi.org.in](mailto:cqmbelapur@rbi.org.in)); 17. **Naqpur:** Main Office Building, Dr. Raghavendra Rao Road, Civil Lines, Nagpur-440001([rdnaqpur@rbi.org.in](mailto:rdnaqpur@rbi.org.in)); 18. **New Delhi:** 6, Sansad Marg, New Delhi-110001([rdnewdelhi@rbi.org.in](mailto:rdnewdelhi@rbi.org.in)); 19. **Panaji:** 7th Floor, Gera Imperium-II, Patto, Panaji, Goa-403001([gmincpanaji@rbi.org.in](mailto:gmincpanaji@rbi.org.in)); 20. **Patna:** South Gandhi Maidan, Patna-800001([rdpatna@rbi.org.in](mailto:rdpatna@rbi.org.in)); 21. **Pune:** College of Agricultural Banking, Reserve Bank of India, University Road, Pune-411016 ([principalcab@rbi.org.in](mailto:principalcab@rbi.org.in)); 22. **Thiruvananthapuram:** Bakery Junction, Thiruvananthapuram-695033 ([rdthiruvananthapuram@rbi.org.in](mailto:rdthiruvananthapuram@rbi.org.in)). 23. **Raipur:** Subhashish Parisar, Satya Prem Vihar, Mahadev Ghat Road, Sunder Nagar, Raipur-492 013 ([rdraipur@rbi.org.in](mailto:rdraipur@rbi.org.in))



## Appendix-VI

### **FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari.....Son/Daughter of .....of .....village/town..... in District/Division..... in the State/Union Territory..... belongs to the.....community which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No.....dated..... \*.

Shri/Smt./Kumari.....and/or his/her family ordinarily reside(s) in the District/Division of the..... State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No.36012/22/93-Estt. (SCT) dated 08.09.1993, O.M. No. 36033/3/2004-Estt. (Res) dated 9<sup>th</sup> March, 2004, O.M. No. 36033/3/2004-Estt. (Res) dated 14<sup>th</sup> October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated 27<sup>th</sup> May, 2013\*\*.

Signature\_\_\_\_\_

Designation\_\_\_\_\_ \$

Dated:

Seal

---

\* - The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* - As amended from time to time.

\$ - List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe certificates.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**Note : The prescribed proforma is subject to amendment / modification from time to time as per Government of India Guidelines.**



**Appendix-VII**

**Government of.....**

**(Name & Address of the authority issuing the certificate)**

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No.....

Date: .....

**VALID FOR THE YEAR.....**

This is to certify that Shri/Smt./Kumari ..... son/daughter/wife of ..... permanent resident of ..... Village/Street..... Post Office ..... District ..... in the State/Union Territory ..... Pin Code ..... whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her "family"\*\* is below Rs. 8lakh (Rupees Eight Lakh only) for the financial year ..... His/her family does not own or possess any of the following assets\*\*\*:

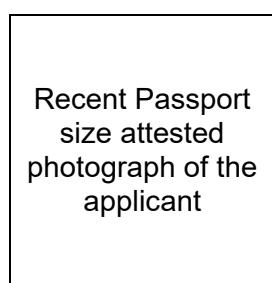
- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari ..... belongs to the ..... caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_



\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.



## Appendix-VIII

### PRESCRIBED PROFORMAE

#### The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Shrimati/Kumari\* ..... son/daughter\* of ..... of village/town\* ..... in district /Division\* ..... of the State/Union Territory\* ..... belongs to the ..... Caste/Tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe\* Under:

- @ The Constitution (Scheduled Castes) Order, 1950.
- @ The Constitution (Scheduled Tribes) Order, 1950.
- @ The Constitution (Scheduled Caste) (Union Territories) Order, 1951.
- @ The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002



- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/ Shrimati\*. ..... Father/Mother of Shri/Shrimati/Kumari ..... of village/town\* ..... in District/Division\* ..... of the State/Union Territory\* ..... who belongs to the caste/tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* of ..... issued by the ..... dated .....

% 3. Shri/Shrimati\*/Kumari\* .....and/or\*his/her\* family ordinarily reside(s) in village/town \* ..... of.....District /Division\* of the State/Union Territory\* of.....

Signature.....

\*\* Designation.....

(With seal of Office)

State/Union Territory\*

Place :.....

Date :.....

\*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\* list of authorities empowered to issue Scheduled Caste/Scheduled Tribe certificates:

- (i) District Magistrate/ Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/1<sup>st</sup> Class Stipendiary Magistrate/ ©Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.  
©(not below of the rank of 1<sup>st</sup> Class Stipendiary Magistrate).



- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep).

**Note : The prescribed proforma is subject to amendment/modification of Scheduled Castes and Scheduled Tribes lists from time to time.**



## Appendix-IX

### **Certificate for recommendation of scribe/reader/lab assistant and/or Compensatory Time for persons with disabilities as defined under Section 2(s) of the RPwD Act 2016 and have limitation in writing as specified in the Guidelines.**

This is to certify that, we have examined Mr./ Ms./ Mrs. .... (name of the candidate), S/o /D/o ..... a resident of.....(Vill/PO/PS/District/State), aged.....yrs, a person with.....(nature of disability/condition), and to state that he/ she has limitation which hampers his/ her writing capability owing to his/her above disability/condition. He/ she requires support of scribe/ reader/lab assistant/and or compensatory time as specified in the Guidelines, for writing the examination.

2. The above candidate uses aids and assistive device such as prosthetics & orthotics, hearing aid.....(name to be specified)/ other (to be specified), which is/are essential for the candidate to appear at the examination with the assistance of scribe.
3. This certificate is issued only for the purpose of appearing in written examinations conducted by Examining Bodies and is valid up to..... (it is valid for maximum period of one year or less as may be certified by the medical authority) .

Signature of Medical Authority

Name of Government Hospital/ Health Care Centre with Seal

Place :

Date :

NOTE : The Prescribed proforma shall be subject to amendment from time to time as per Government of India Guidelines.



## Appendix-X

### **Letter of Undertaking by the persons with disabilities as defined under section 2(s) of RPwD Act 2016 using the services of scribe/reader/lab assistant during written examinations conducted by various authorities as specified in the Guidelines.**

I, \_\_\_\_\_, a candidate with \_\_\_\_\_ (nature of disability/condition) appearing for the \_\_\_\_\_ (name of the examination) bearing Roll No. \_\_\_\_\_ at \_\_\_\_\_ (name of the centre) in the District \_\_\_\_\_, \_\_\_\_\_ (name of the State). My educational qualification is \_\_\_\_\_.

2. I do hereby state that \_\_\_\_\_ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforementioned examination. I further declare that there is no conflict of interest of any kind that may affect the impartiality of the examination.

3. I do hereby undertake that his qualification is \_\_\_\_\_. In case, subsequently, it is found that his qualification is not as declared by the undersigned and is beyond the specified qualification for the examination as mentioned in the extant Guidelines, I shall forfeit my right to the post/position/academic seat I am competing for and claims relating thereto.

(Signature of the candidate)

(Counter-signature by the parent/ guardian, if the candidate is minor)

Place:

Date:

Note: The prescribed proforma shall be subject to amendment from time to time as per Government of India Guidelines.